

Article I: Name

The name of this organization is the **Carnegie Mellon University** chapter of the American Association of University Professors (AAUP or the Association). It shall be abbreviated as CMU AAUP

Article II: Members

Eligibility for membership in this chapter shall extend to all current faculty members at Carnegie Mellon University who are national members of the American Association of University Professors, except for associate members. Faculty is defined broadly as anyone who is contracted by the university to undertake teaching or research at a professional level. This includes tenure-track, non-tenure track, and adjunct faculty; full-time and part-time faculty; librarians, archivists, curators; and technicians whose work involves or substantially contributes to research or teaching; and postdoctoral fellows. All chapter members may vote in chapter matters. Emeritus and retired faculty are welcomed to participate in chapter meetings, but are not eligible to vote. Individuals whose appointment is primarily administrative in nature are not eligible for membership in the chapter.

Article III: Purposes

The purposes of this chapter are to:

1. Support the policies and goals of the Association as set forth in Article 1 of the AAUP constitution, and in all matters act in harmony with the principles and procedures of national Association and its constitution;
2. Defend the academic freedom and professional status of all faculty at Carnegie Mellon University and throughout academe;
3. Create an independent space for faculty to engage critically with the university and to amplify faculty voices;
4. Encourage a greater role for meaningful faculty governance at Carnegie Mellon University;
5. Address existential challenges to knowledge creation, scholarship, creative activity, research funding, academic integrity, and teaching at Carnegie Mellon University;
6. Facilitate cooperation with faculty at other colleges and universities on issues of mutual importance and to support faculty at less secure institutions in their efforts to continue their work without fear or threat of retaliation;
7. Inform the academic community about AAUP standards and policy statements, and facilitate the dissemination of information on higher education principles and practices; and
8. Develop necessary and proper chapter programs for the accomplishment of the aforementioned purposes.

In furtherance of the purposes described above, but not in limitation thereof, the chapter shall have power to conduct studies; to disseminate statistics and other information; to engage in appropriate fundraising activities; to conduct promotional activities, including advertising and publicity, in or by any suitable manner of media; to hold such property as is necessary to accomplish its purposes; and to employ individuals to further its purposes under Article III. This chapter is organized and operated for the above stated purposes, and for other nonprofit purposes. No part of its assets, income, or profits shall be distributable to, or inure to the benefit of, any individual, except in consideration of services rendered.

Article IV: Officers and Organization

The officers of this organization shall initially be the president, vice president, and secretary-treasurer. If the chapter begins to collect dues, it will add a separate position of treasurer and elect someone to fill it before the first round of dues are collected. The term of office shall be two years. Officers may serve no more than two consecutive terms.

President: The duties of the president shall include carrying out the policies of the chapter, appointing all committees of the chapter, exercising general supervision over the activities of the chapter, and presiding at meetings of the chapter and executive committee. The president shall be a member ex officio of all committees.

Vice president: The duties of the vice president shall include those usually pertaining to the office and those delegated by the president. In the absence of the president, the vice president shall serve in the president's stead.

Secretary-treasurer: The principal duties of the secretary-treasurer shall include keeping a record of all proceedings and correspondence of the chapter, certifying chapter delegates to the Association's annual meeting, preparing or overseeing the preparation of newsletters for distribution to the faculty if such shall be desired, maintaining official contact with the Association. It shall be the duty of the secretary-treasurer to provide the Association the names of the officers of the chapter and the chapter bylaws and to conduct the correspondence of the chapter. In the absence of the president and vice president, the secretary-treasurer shall preside at meetings of the chapter. In the event that the chapter creates a separate role of treasurer, the duties described here will become those of the secretary.

Treasurer: The secretary-treasurer shall also serve as the treasurer until such time that the chapter begins collecting dues. At this time, a separate role will be created for the treasurer. The treasurer shall keep an accurate record of all funds received and disbursed. At the request of the executive committee, the treasurer shall prepare an annual chapter budget and report of finances, and submit them for approval. It shall be the duty of the treasurer to remit to the Association and/or to the applicable state conference any dues collected on behalf of the Association and/or conference. In the absence of the president, vice president, and secretary

(when this becomes a separate role), the treasurer shall preside at meetings of the chapter.

When an officer has resigned, no longer meets the requirements of membership, or is disqualified, the office shall be filled by a special election of the chapter, which shall be held as promptly as is feasible. The executive committee is empowered to fill vacancies in any elective office until a special election is held. The person so elected shall hold office for the remainder of the term. Officers elected by secret ballot shall also serve as chapter delegates/alternates to AAUP meetings and any applicable AAUP state conference meetings in the order listed above.

Article V: Dues

The chapter may establish chapter dues. Any chapter dues will be established by a secret ballot vote conducted among voting chapter members. The vote may be conducted either by mail ballot or, after reasonable notice, at a regular or special membership meeting. Chapter members must pay current AAUP dues, any mandatory conference dues, and chapter dues if they are established.

Article VI: Committees

A. Executive Committee

The executive committee shall consist of the elected officers of the chapter, the immediate past president, and two members elected at large. The majority of the executive committee shall constitute a quorum for conduct of business of the committee. The executive committee shall assume responsibility for the chapter's continuing effective presence at the institution, keeping all positions on the executive committee filled as vacancies occur. The executive committee shall:

1. Meet regularly;
2. Respond to faculty members seeking assistance;
3. Conduct the business of the chapter between meetings;
4. Regularly recruit members and encourage maintenance of membership;
5. Make necessary appointments to complete an unexpired term of any officer;
6. Set the agenda with appropriate notice for chapter meetings;
7. Consult regularly with the administration on matters of mutual interest; and
8. Respond to inquiries from the media.

C. Other Committees

The chapter may create additional standing and ad hoc committees as necessary to promote the welfare of the chapter. The chair and members of these committees shall be appointed by the executive committee. Some such committees may be, but are not limited to: Membership; Academic freedom and tenure; Status of women and minorities; Professional ethics; Accreditation of colleges and universities; Elections, dues, and chapter organization; Relationships with local, state, and federal governments; Faculty participation in college and university governance; and Economic status of the profession.

Article VII: Meetings

The chapter shall hold regular meetings at least twice each academic year. At least one should be in person and the other can be held remotely at the discretion of the Executive Committee.

Special meetings of the chapter may be called by the president or a majority of the executive committee. Any member may request that the executive committee convene a special meeting by submitting their request to its members via email. The Executive Committee must consider the request and vote on whether to hold it within 30 days. Written notice of such meetings shall be provided to each member by the secretary of the chapter at least five days in advance of the meeting date. The president shall call special meetings of the chapter within seven days of being so directed by the executive committee or by a petition signed by ten percent of the members.

The quorum required for the transaction of business at all meetings of the chapter shall consist of 20 percent of the members of the chapter, with the minimum viable number being seven.

Article VIII:

Dissolution Upon dissolution of the chapter, its assets shall be distributed to the American Association of University Professors.

Article IX: Amendments

These bylaws may be amended by majority vote of the eligible members, provided that a notice setting forth the proposed amendment or amendments an explanation thereof and known objections thereto shall have been sent to each member at least thirty days prior to the vote. Any member of the chapter may initiate an amendment.

Article X: Rules of Order

Roberts Rules of Order Revised shall be the authority for this chapter in matters of procedure not specified above.

Enacted this 22nd day of January in the year 2026.